PROGRAMME COORDINATOR

(Payclass 09; Fixed Term Contract Appointment
(5-year full-time contract))

Hasso Plattner d-school Afrika at UCT (d-school)

CENTRE FOR HIGHER EDUCATION DEVELOPMENT (CHED)

The Hasso Plattner d-school Afrika at UCT, situated in the faculty of Centre of Higher Education Development (CHED), is an education, training and research school that offers programmes in design led thinking to undergraduate and post graduate students who are registered at UCT and other institutions. The d-school also offers executive professional programmes to the private and public sectors as well as community-based development practitioners. The d-school's overall objective is to promote, train and capacitate individuals and organisations in the practice of design thinking as an enabler of innovation and new outcomes that can meet the needs of users in complex socio-political and economic contexts.

The Programme coordinator is a current position at the d-school and is responsible for providing efficient programme coordination, administration and professional and logistical support for both student and professional programmes in face-to-face, online and blended formats; to ensure high quality, service orientated and operational efficient activities that promote the best interests of the client, the d-school and all stakeholders. This is a 5-year full-time contract position, subject to the availability of funding.

For detailed information on this post, please view the job description on the following link: (view)

To view and apply for this position, please visit the UCT Jobs site **View** (For Internal Applicants) and **View** (For external Applicants) to create a profile and to submit your application.

Closing date: 28 July 2025   **Reference:**   ID 1124

UCT is a designated employer and is committed to the pursuit of excellence, diversity and redress in achieving its equity targets in accordance with the Employment Equity Plan of the University and its Employment Equity goals and targets. Preference will be given to candidates from the under-represented designated groups. *Our Employment Equity Policy is available at www.hr.uct.ac.za/hr/policies/employ_equity*

UCT reserves the right not to appoint.